

---

# Jeffrey J. Cooper, Esq.

---

## Vice President

### Education

- Juris Doctrine, San Francisco Law School
- BS in Engineering & Industrial Technology - Construction Management, CSULB

### Licenses

- Attorney at Law – State of California

### Professional Affiliations

- AACE – American Association of Cost Engineers, Member
- Project Management Institute, Member
- CBA – California Bar Association, member
- ABA – American Bar Association, Member

### Experience

15 Years

### Joined Firm

1993

---

## Experience Summary

Jeffrey Cooper has extensive expertise in program management, particularly in the areas of project planning, schedule analysis, cost control, document control, contract analysis, and claims avoidance and mitigation. He has a strong background in heavy civil, water/wastewater, industrial and transportation projects involving planning, design and construction. During the planning stages, he has developed and identified project and program goals, system goals and requirement, as well as identifying and prioritizing project phases. During design he has played an important role in developing general and special conditions, coordinating the design process by focusing participants on critical issues, and monitoring the overall progress. During construction, he has utilized cost and schedule control techniques to keep project participants informed while keeping the project moving. With his experience during all phases of a project as well as his background in many diverse areas of construction he is able to utilize his skills to foresee project obstacles and recommend practical solutions. He continues to have hands on-experience in the schedule review, time-impact evaluations, work-around schedule development, claims analysis, and program planning.

Mr. Cooper is also Vice President of CPM Services, Inc. and has extensive experience in the oversight of project personnel of the firm. He prides himself of the working relationship he has with CPM staff. Jeff considers himself one of a few “project-based working” Directors who understand the needs of the project as well as the employee.

---

## University of California – San Francisco Mission Bay Campus

*Master Program Scheduler.* Jeff Cooper was tasked to lead the effort in developing a Master Schedule, scheduling standards and specification, coding structure, reporting, and processing of updates for the Mission Bay Campus construction. In summary, the Mission Bay campus will contain 2.65 million gross square feet (gsf) of program space at full build-out, and the development of the entire campus is scheduled to take 15-20 years.

At the initial stages of this project, Jeff reviewed the current contract documents and met with UC Staff to develop desired reporting requirements, expectation, and formats. During this phase it was important that the Master Schedule be developed to be a useful tool in informing the staff of the various projects’ status, maximize visibility, and most importantly report on the status and health of the Mission Bay program. For each facility the existing schedule was coded in such a way as to allow it to be included in the Master Schedule. Jeff also performed a review on the current schedule(s) to ensure that they contain the summary schedule information desired by the UC Staff and make specific suggestion to the UC Staff on what items are deficient in order to achieve the desired summary schedule and project goals.

## Terminal T2 / Boarding Area “D” San Francisco International Airport

*Master Program Scheduler.* Jeff Cooper undertook the Master Scheduling role for the terminal renovation, apron renovation, and terminal expansion project.

---

He is responsible for integrating all related components of the Terminal Expansion and Renovation into a Master Schedule. In performing this function, Jeff keeps the team informed of the schedule progress, highlights areas of concern, and recommends solutions to mitigate potential and current schedule conflicts. He routinely interfaces with Facilities Operations and Maintenance (FOM), Property Management, Administration, Environmental, ITT, Bureau of Design and Construction, as well as various architectural, engineering, and contractor staff. Jeff is responsible for preparing and reporting on the status of the program as well as updating the schedule on a continual basis.

**City and County of San Francisco**  
**North & South Parking Structures (\$180M)**  
**Concourse H / BART Station (\$95M)**  
**San Francisco International Airport**

*Claims Manager:* Jeff has managed the effort in determining numerous requests for time-extension that encompass identifying delay, allocating responsibility, and analyzing entitlement. In addition, Jeff played an important role in the developing and verifying completion schedule(s) for the North and South Parking Garages.

**City & County of San Francisco**  
**Public Utilities Commission / UEB**  
**Project Manager**

Jeff assisted the PUC/UEB in the development of their project controls department. Jeff has assisted in defining the program's function as well as assisting the Project Control Manager with technical challenges of reporting, gathering, and controlling information on over 200 active (400 total) projects. Jeff used his experience to assist the Project Control Manager in developing practical tools to gather project information as well as the establishment of practical goals for the program. Jeff currently oversees two project controls engineers for CPM who work under the Project Control Manager for UEB.

**Moscone Center Expansion Project (\$180M)**  
**San Francisco, CA**

*Lead Project Controls Engineer.* Responsible for pre-construction schedule, which include site acquisition, project phasing, project packaging, demolition, excavation, superstructure erection, window wall erection, and building construction. Worked directly with city departments to establish construction guidelines and staging efforts. Established the projects cost loaded baseline schedule from which project participants could further plan and execute the construction process.

**City and County of San Francisco**  
**New International Terminal (\$600M)**  
**San Francisco International Airport**

*Lead Scheduling Engineer.* Jeff was the lead scheduler for 8 construction contracts totaling over \$460M. His responsibility included input to the contract specifications, development of pre-construction schedules, contractor baseline scheduler, progress schedulers, coordination with field staff and other construction managers, progress measurement, development of schedule work-around and claims mitigation. He developed a project controls procedure for the International Terminal contracts, which became the standard for Airport use. He routinely made presentations to client staff to inform them of developments on the job and advise them of measures taken to mitigate delays.

*Claims Consultant.* Jeff has developed and been involved in numerous requests for time-extension that encompass identifying delay, allocating responsibility, and analyzing entitlement. These requests for adjustment ranged from the \$500K to \$38M range.

**Mowat Construction Company  
Benecia / Martinez Bridge Retrofit**

*Schedule Manager.* With this private company, Jeff assisted the client in the development of the baseline as well as the updated progress schedule(s). Numerous time-impact evaluations as well as assessment of entitlement were performed.

**Santa Clara County Transportation Agency - Agency Claim (\$360K)  
Santa Clara, CA**

*Claims Analyst.* Evaluated and developed recommendations for an agency claim against surety of a contractor default. Performed delay, cost, and contract interpretation to formulate and apportion responsibilities and impacts.

**San Diego Clean Water Program  
Fiesta Island Replacement Project (FIRP)  
Northern Sludge Processing Facility (NSPF)**

*Lead Scheduling Engineer.* Responsible for development of a resource loaded design schedule for the Northern Sludge Processing Facility and Fiesta Island Replacement Project. Schedule included responsibilities of five major subcontractors, each leading a different discipline in the design process. Responsible for monthly progress (resources and schedule), alternative design analysis, and scheduled task order development and implementation.

**Muni – San Francisco Municipal Railway  
700 Pennsylvania Rehabilitation  
San Francisco, CA**

*Scheduling Engineer.* Responsible for baseline schedule review which included cost and resource loaded schedule review. Responsible for project assessment and monthly schedule review. Jeff was also responsible for delay claim evaluation including schedule extension entitlement.